

DEPARTMENT OF THE ARMY
Corps of Engineers, Omaha District
215 North 17th Street
Omaha, Nebraska 68102-4978

DM 415-1-2
Change 1

CEMRO-CD-C

Memorandum
No. 415-1-2, Change 1

15 August 1990

Construction
REPORTING CONSTRUCTION PROGRESS - MILITARY CONSTRUCTION
RCS: DAEN-MCC-23 (Feeder)

1. This change to DM 415-1-2, 1 October 1988, changes Appendix A, Area Office Update Sheet.

2. Remove/add attached pages as shown below:

Remove page

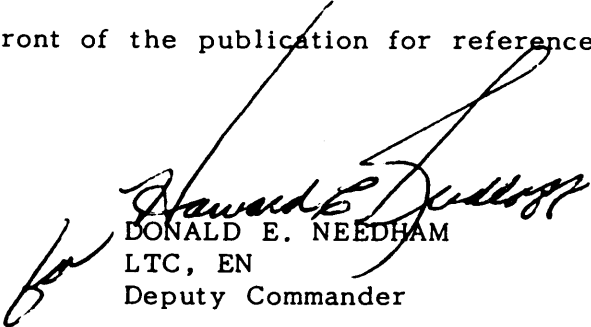
A-1

Insert page

A-1

3. File this change sheet in front of the publication for reference purposes.

FOR THE COMMANDER:


DONALD E. NEEDHAM
LTC, EN
Deputy Commander

DISTRIBUTION:

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Memorandum
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1 October 1988

Construction
REPORTING CONSTRUCTION PROGRESS - MILITARY CONSTRUCTION
RCS: DAEN-MCC-23 (Feeder)

1. Purpose. The purpose of this memorandum is to coordinate instructions and establish a uniform basis for reporting Military Construction progress.
2. Applicability. It is applicable to Area offices under the Omaha District.
3. References.
 - a. ER 415-345-43.
 - b. DM 415-1-4.
4. Submitting Reports. Computer printouts from the previous month's Area office update sheets (See APP A) will be furnished to each Area office by the District Construction Division on or before the 10th of each month. This printout is to be updated to reflect construction contract status to the end of the current month. The updated printout will be transmitted to the District Office to arrive not later than the 26th calendar day of the month (24th calendar day in February). If the 26th calendar day should fall on a weekend or holiday, the updated printout should be submitted so it will reach the District Office the working day prior to the weekend or holiday.
5. Updating Procedures.
 - a. Each Area office will receive a listing of all contracts within their area. These will not only be the active contracts, but also those that are physically complete and have not had a final pay to the contractor.
 - b. Each Area office is required to complete the following data items (briefly defined below) on the report:
 - (1) NTP Date. The date the contractor acknowledges receipt of Notice to Proceed. This date will be entered by the District Office.
 - (2) Bene Occ Date. This is the date the facility was completed and accepted for complete (not partial) occupancy by the Using Service or, if in the future, the date of the Area Engineer estimates the facility will be completed and ready for complete occupancy by the Using Service, irrespective of the established contract completion date and/or any seasonal landscaping, seeding, and testing.
 - (3) Orig Comp Date. This is the original completion date as provided in the specifications of the contract.

This memorandum supersedes DM 415-1-2 dated 1 August 1979.

1 Oct 88

(4) Curr Comp Date. At the time of award this date must be the original completion date as provided in the contract documents. Thereafter, this date will be revised to reflect any extensions which may result from contract modifications. In projecting this date, all planned extensions which may eventually be authorized should be estimated by the Area Engineer and included even prior to officially modifying the schedule. As estimates of extensions to the schedule become more realistic, this date will be revised accordingly. The entry recorded for this date must be consistent with the entry reported for the % Scheduled Complete, i.e., it must be a future date until the scheduled percent is reported as 100, and thereafter, a past date.

(5) Expt Comp Date. This is a realistic date to indicate when the construction contract is expected to be or actually was physically completed. A contract cannot be considered physically complete until all work is done; seasonal landscaping, testing of equipment, construction deficiencies, etc. The initial entry will be identical to and reported simultaneously with the initial entry in the original completion date. Thereafter, this date will be revised, independently as necessary by the Area Engineer; and any difference between the scheduled and expected dates will indicate that actual completion is expected to occur ahead or behind schedule. The entry for this date must agree with the entry for the % Actual Complete, i.e., it must be a future date until the actual percent is reported as 100 and, thereafter, a past date.

(6) Final Pay Date. This is the date final payment to the contractor is processed. This date is to be entered by the District Office.

(7) Percent Complete. Two percentages, scheduled and actual, will be entered each month if they are different from zero. If a contract is on CPM, a realistic estimate of the percentages shall be entered.

(a) Sch. This is the percent of construction scheduled to be completed through the reporting period. The percent must be consistent with and revised accordingly with the changes made to the current completion date. This will allow the scheduled percent to be rolled back to reflect anticipated time extensions.

(b) Act. This is the percent of construction actually completed during the reporting period. A contract should not be listed 100 percent actual complete until Form 1506 (Contract Completion Notice) is ready to be forwarded to the District Office.

(8) Remarks. There are four lines available for comments or reasons for delay of a contract. Each line contains space for 50 characters including spaces. Reason for existing or pending delays will be stated under this heading until the time final payment is made to the contractor. When giving detailed information about delays, please indicate type of delay, payrolls, construction deficiencies, modifications or claims, as-builts or operation and maintenance manuals.

(9) USACE Comment Code. This is the comment which is sent to USACE as the primary reason for delay of a contract (see APP "B"). The Area Engineer will select the most appropriate applicable code.

(10) Status Code. This is the code designating the current status of a contract (see APP "C"). The Area Engineer will select the appropriate applicable code from "T" through "6." Code numbers "7," "8" and "9" will be entered by the District Construction Division.

c. How to change date items. Corrections or changes to date and percentage items are made by drawing a line through the existing data item and placing the correction above it. For "Remarks," draw a line through the existing remark and write the new remark on the same line. If the remark is to be removed, draw a line through it. Please note, a portion of an existing remark cannot be removed. If there is to be any change in the remark, the entire line must be lined through and the new remark written to the right of the existing remark. ALL CORRECTIONS MUST BE MADE WITH RED PENCIL.

d. System uniqueness.

(1) Each date must be designated as follows:

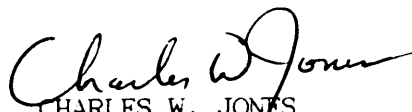
- (a) In a 6 digit numeric field.
- (b) The first two digits are the last two digits of the year - YY.
- (c) The second two digits designate the month - MM.
- (d) The last two digits designate the day of the month - DD.

Example: 1 July 1988 is coded 880701
5 Oct 1988 is coded 881005
YYMMDD - 6 digits

(2) All percentages are whole numbers - no decimal numbers.

FOR THE COMMANDER:

3 Appendices
APP A - Area Office Update Sheet
APP B - USACE Comments Codes
APP C - Status Codes


CHARLES W. JONES
LTC, Corps of Engineers
Deputy Commander

DISTRIBUTION:

A
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APPENDIX B

USACE COMMENT CODES

CODE	DEFINITION
A0	Construction authorization not received from user (second character is a zero)
A1	Construction authorization not received from HQUSACE
A2	Error in bids or protest regarding bids
A3	Bids rejected, readvertising required
A4	Bid opening delayed pending issuance of amendment or for other administrative reasons
A5	Advertisement or award deferred by higher authority (incl using service)
A6	Advertisement authorization not received
AD	Item cancelled or deleted
C1	Right of entry for construction not obtained
C2	Land acquisition not completed
C3	Delay in construction contractor mobilization for work
C4	Contractor financial deficiency
C5	Contractor inefficiency
C6	Correction of defective work by construction contractor
C8	Unforeseen natural conditions - inclement weather
C9	Unforeseen natural conditions - subsurface conditions
CA	Unforeseen natural conditions - catastrophe or other cause not covered by C8 or C9
CB	Seasonal nature of work
CC	Delayed by other construction contractor on same site

DM 415-1-2
APP B
1 Oct 88

CODE	DEFINITION
CD	Contract terminated for default
CE	Delay in delivery of construction contractor furnished materials or equipment
CF	Deferred by contractor for work on other line items in the same contract
CG	Correction of design deficiency pending
CH	Correction of deficiencies or final tests prior to transfer
CJ	Labor difficulties - strikes, disputes, etc.
CK	Insufficient labor available within the area
CL	Change Pending
CM	Temporary suspension of work for convenience of Government
CN	Delayed for security reasons
CP	Delay in delivery of Government furnished materials or equipment
CQ	Contract terminated for convenience of Government
DO	No current problems (all phases) (second character is a zero)
D1	Insufficient funds
D2	Awaiting issuance of directive to proceed or continue with design
D3	Siting not determined
D4	Right of entry for preliminary survey not obtained
D5	Scope not defined
D6	Criteria not received from using service
D7	Criteria not received from HQUSACE
D8	Awaiting approval of design
D9	AE behind schedule
DA	DE design forces behind schedule

CODE	DEFINITION
DB	Redesign required
DD	Design cancelled or deferred
T1	Final acceptance withheld pending correction of deficiencies
T2	Processing of DD Form 1354 not complete
T4	Using service refuses to accept transfer
T5	Operating manuals and/or training of operating personnel not completed
T6	"As built" drawings not completed
F1	Contractor claim submitted - contracting officer's decision pending
F2	Contractor claim pending - CEBCA
F3	Contractor claim pending - ASBCA
F4	Contractor claim or Government suit pending - federal court
F5	Financial closeout pending A-E damages resolution
F6	Using service changes after transfer
F7	Final report from suballottee not received
F8	Correction of construction deficiencies discovered after transfer
F9	Additional contract awarded to correct deficiencies
FA	Final settlement with contractor not made
FB	Final Government costs not established
FC	Pending completion of other item(s) in the same contract
FD	Final costs on GFE not established
FE	Price redetermination and/or renegotiation not completed
ZZ	Other causes not covered by any other code

APPENDIX C

STATUS CODE

CODE DEFINITION

- T Contract awarded - construction not started
- U Construction underway, on or ahead of schedule
- V Construction behind schedule
- Y Partial beneficial occupancy, accomplished prior to construction contract completion
- Z Facility accepted by the Contracting Officer (with or without deficiencies)
- * 3 Facility accepted by Using Service - without deficiencies
- 4 Facility accepted by Using Service - with deficiencies
- * 6 Correction of deficiencies completed, physically completed
- 7 Project fiscally completed, financially complete date
- 8 Construction deferred or suspended
- 9 Construction deleted or cancelled

NOTE: 1. Status Codes T, U, V, Y, Z, & 4 are only applied on active contracts less than 100 percent complete.

* 2. Status Codes 3 & 6 will apply only when a contract is recorded as 100 percent complete.

3. Status Codes 7, 8, & 9 are to be entered by the District Construction Division.

